

Horsehead Lake Protection and Rehabilitation District #1

Minutes as of 7/3/2020

The Horsehead Lake Protection and Rehabilitation District (HLPRD) meeting was called to order by Chairman Deb Bursik at 10:01 AM at the Snowshoe Outdoor Pavilion, Lake Tomahawk, WI.

Members present: Co-Chairmen:	Deb Bursik & Dennis Batchelet
Co-Treasurers:	David & Kathy Averbeck
Co-Secretaries:	Nancy and Kevin Collins
Town Board Commissioner:	Larry Hoffman

Meeting was conducted outdoors following Wisconsin DOJ Advisory guidelines for Government meetings during COVID-19 for social distancing and facemasks.

- Motion to accept agenda by Kevin Collins, seconded by Dennis Batchelet, approved unanimously.
- Motion to accept the minutes of April 4, 2020 meeting by Dave Averbeck, seconded by Dennis Batchelet, approved unanimously.
- Presidents report:
 - Website:
 - Deb had discussed the website situation with Kris Balge and her family who are the web managers of the Horsehead Lake Protection and Rehabilitation District website. The Balge's have had a lot of problems communicating and configuring our website on the WI. Assoc. of Lakes, "LAKENET" platform. The lack of response from WI. Assoc of Lakes is a big problem. Their recommendation is to remain with the Blue Host managed site for the foreseeable future. Migration will be tabled for now.
 - Deb is continuing to work with Kris to improve links and clean up some of the older website data. Deb has requested current photographs from the residents in order to update the site.
 - Deb looking to obtain info on additional space available to allow password protected electronic file storage of district records.

- Boat Landing
 - Dennis is tracking down the appropriate parties to repair our existing boat landing. He has been in contact with Dan Peters, DNR (attachment 1). He received an estimate of \$1500 by Ed Rynders to remove the berm that was created by boats power loading onto trailers. The ideal solution recommended by the DNR is putting a long concrete ramp in at the boat landing and removing the berm. Dan Peters will contact Kyle McLaughlin, DNR Water Regs for guidance. Work will not start until after July 4th.
 - Deb questioned whether the boat launch is owned by the town or the DNR. At present, we believe that the DNR is responsible for the boat launch.
- Weed Cutting Planning
 - We have a contract and permit for weed cutting in July.
 - Deb, Dennis and John Ricchetti will tour the lake to determine if cutting is necessary and where on the lake to conduct the weed harvesting.
 - A question raised regarding removing lake weeds if they become a problem in late August. Dennis made the argument that by that time we would not need to perform the cutting as most of the residents are in the process of removing their docks.
- Secretary's Report:
 - Kevin completed the process of digitizing of all secretaries archives.
 - Kevin distributed DVD containing all documents from archives.
- Treasurer's Report:
 - Dave stepped thru the treasurer's report (attachment 2). Deb motioned to accept Treasurer's report, Kevin second, unanimously accepted.
 - Dave reorganized the proposed HLPRD 2020-2021 budget to match Wisconsin Lakes and Rivers format which is considered as best practice. Major subcategories were: Administration & Operation, Information & Education, Lake Management, Contingency and Non-Lapsable Funds (capital expenditures). Non-lapsable funds are not in annual budget but are set aside for major expenses such as aeration systems.
 - Major changes in the proposed 2020-2021 budget:

- Insurance went up considerably due to inclusion workman's compensation required by state law. A side discussion ensued regarding a questionnaire from the federal government asking for the number of employees working for HLPD (currently zero).
 - Changed commissioner's fee totals per Wisc. Statute allowing only 3 elected commissioners.
 - Doubled convention expenses from \$200 to \$400 based on experience this year at the Wisc. Lakes & Rivers Assoc. (WLRA)
 - Added fish stocking expense at \$15,000.
 - Dave to remove "Aquatic Plant Management" if the Early Season Aquatic Invasive Species (ESAIS) survey is to be done. Discussion ensued whether we need to conduct the tests if we are not using the results. Recommend that Dave discuss this with Onterra to obtain a better understanding of what we need to do with the resultant information. Kevin asked if we could create a long term schedule so that all residents understand what is planned. Dave took this as an action item.
 - Reduced contingency fund from \$7,000 to \$3,000 (10%), based on recommendations from WLRA.
 - New budget item added is updating aerator blower system. Proposed is adding two new blowers (8 blowers total) and 4 new pods (16 pods total). Proposed cost would be \$7,500. Would need volunteers to assist with installation. Dave suggested that we purchase the material this year and wait to see whether we install this August or wait until next year (COVID-19 concerns).
- With the carryover and savings from weed harvesting, the proposed mill rate levy to the taxpayers would be around .5724 (57.24 per \$100,000).
- Budget tabled until discussion of commissioner limits.
- Citizen Input:
 - There are a couple of large rocks in the water off the northwest corner of the peninsula (Christy Seidel's property) which should be marked as a navigational hazard. Deb to ask resident if they would be willing to maintain a warning buoy.

- Water and boating etiquette should be sent out to the residents. This could be attached to the notice of annual meeting letter or the fall newsletter.

- Business Items
 - Annual Meeting – Logistics. We will recommend that residents wear their masks. We will need to provide hand sanitizers. Deb to contact Town to arrange tables in the Snowshoe Pavilion.
 - Number of Commissioner. We are allowed for 3 or 5 commissioners. We can increase from 3 to 5 but you cannot reduce back to 3 commissioners. There is no stipulation for co-commissioners, based on this, we need to reduce our co-commissioners. Both Kathy and Nancy volunteered to resign as co-commissioners after this meeting.
 - Dennis brought up the concern regarding quorum of residents for annual meeting.
 - Dennis motioned that we increase the stipend for commissioners to \$150/mtg for president, \$100/mtg for secretary and treasurer. Kevin seconded the motion. Dave stated that he's not doing this work for the money. All agreed.
 - Motion by Kevin to accept the tabled 2020-2021 budget proposal as amended. Dennis seconded. Motion carried unanimously.
 - Insurance / Worker's Compensation
 - Discussed in budget portion of meeting. Dave to also investigate the cost of adding on worker's compensation to our existing insurance for the remainder of the 2019-2020 budget and before we conduct aerator maintenance.
 - Aerator status:
 - Discussed in budget portion of the meeting.
 - Fish Stocking
 - Deb found in her research that there were a number of fish stocking companies that did not seem reputable. Deb chose a fish stocking company who is a producer rather than a reseller and provides a Wisconsin strain. Agreement is to stock fish in the spring. In addition, we will add to the HLPRD newsletter that when fish stocking is occurring, a three year moratorium on fish harvesting of the species would be suggested. Dave asked if DNR could post a moratorium, Deb suggested that we post a sign at the boat launch to avoid additional delays. Dennis added that we put this in the agenda and newsletter.

- Lake Study Management Plan
 - Kevin stated that he wanted this on the agenda in order to keep this as a placeholder. All agreed to differ this discussion until the November meeting.
 - Kevin volunteered to start working on the new homeowner welcome document from the District. Deb to contact Kris Balge to see if she is willing to hand it off to Kevin.
- Onterra / DNR budget reimbursements
 - Onterra was \$2200 under budget because we cancelled a meeting.
 - DNR grant was thought was to be larger, however, Tim @ Onterra stated that the grant was exactly correct.
- Audit
 - In the past, Bev Fagan and Hans have conducted audits of the budget in the past. Dave needs to contact them to confirm that they are willing to continue with the audits.
- Annual meeting Registration and Elections
 - Deb's commissioner position is up for re-election. She will be running again. At the annual meeting, Kevin and Nancy will have check off the residents against the tax properties roll. Kevin will obtain index cards for resident voting. Kevin will create commissioner ballots.
- Meeting adjourned at 11:55 AM

Respectfully submitted,
Kevin Collins
Secretary
Horsehead Lake P&R District #1

Attachment 1.

From: Dennis Batchelet <dbatchelet@icloud.com>
Date: July 2, 2020 at 7:44:48 AM CDT
To: Deb Bursik <dbursik@new.rr.com>
Subject: DNR dock response

From: "Peters, Daniel J - DNR" <Daniel.Peters@wisconsin.gov>
Subject: RE: Horsehead Lake landing off Kildeer Rd.
Date: June 23, 2020 at 7:16:57 AM CDT
To: Dennis Batchelet <dbatchelet@icloud.com>

After looking at the site yesterday, I feel that our options might be limited. We can get some material and level up past the concrete ramp to help with keeping the trailers from dropping off. As for the berm created from power-loading, that I will need to discuss with Kyle McLaughlin in Water Regs. I think in the past a contractor was hired and the berm was just pulled back into place? I do not know if that will be a possibility anymore. As for Ed Rynders, what plan was discussed with him for the \$1500? Depending on the scope of work, we (DNR) could contract with him.

Power-loading is one of the biggest issues at landings and we are constantly repairing damage caused by it. Unfortunately, the fix has been complete landing reconstruction projects. We have been installing solid concrete ramps which are longer than necessary to give the energy generated when power-loading room to dissipate. A new landing and ramp is great once it is done, but is a long road to get there.

I know you have reached out to Kyle regarding this too, but I will contact him and see what options would be allowed for cleaning up the berm. As for a time frame on leveling past the ramp, it will not happen until after the 4th of July.

Thanks,

Dan Peters
Cell: (715) 439-3003
Daniel.Peters@wisconsin.gov

Attachment 2. Treasurers report for 7/3/2020¹.

Dave Averbek
N86W27878 Hawkview Ct.
Hartland, WI 53029
262. 422.6882(h)
414.312.2362(c)
djavrck@gmail.com

Horsehead Lake Treasurers' Report
07/01/2020

1) Bank Status:

As of 7/1/20, total funds on account: \$39,539.57 comprised of:
Checking account: \$ 980.32
MM account: \$ 38,562.37

2) Income received from April 1 to July 1

Interest \$ 16.22
State of Wis. "PPA Special" 1.75
State of Wis. Lottery credit 80.66

TOTAL INCOME \$ 98.63

3) Expenses paid April 1 to July 1

Commissioners' fees \$ 350.00
WPS:
April 211.25
May 225.60
June 39.60
Oneida County Lakes & Rivers
Association (dues) 200.00
Wisconsin Lakes (dues) 250.00
Aquatic Invasive Species survey 1,985.51

TOTAL EXPENSES \$ 3,261.96

¹ F:\horsehead Lake P & R\treasurer\20200701 Treasurers Report.pdf