

# Horsehead Lake Protection and Rehabilitation District #1

## Minutes as of 07/03/2021

The Horsehead Lake Protection and Rehabilitation District (HLPRD) meeting was called to order by Chairman Deb Bursik at 10:04 AM.

### Members present:

Chairperson:	Deb Bursik
Treasurer:	David Averbeck
Secretary:	Kevin Collins
Town Board Commissioner:	Absent
County Board Commissioner:	Absent

This meeting was conducted outdoors at the Snowshoe Pavilion. All referenced documents in the meeting notes can be found on the web shared storage Google Drive ([https://drive.google.com/drive/folders/1RA8z41p8N2j6ki0GRgYltwa5\\_oJLbOwW?usp=sharing](https://drive.google.com/drive/folders/1RA8z41p8N2j6ki0GRgYltwa5_oJLbOwW?usp=sharing)). You can request access to the files by contacting Kevin Collins and providing your email address.

- Motion to approve the agenda for the meeting by Kevin Collins, seconded by Dave Averbeck, approved unanimously.
- Motion to accept the minutes of the April 10th meeting by Dave Averbeck and seconded by Deb Bursik, approved unanimously.

### Reports:

- Chairperson:
  - Deb discussed the plan to survey weeds and determine whether we will need weed harvesting this year. She indicated that Paul Bursik will be the driver and Deb, Dennis Batchelet and Paul Evert will perform the assessment.
- Secretary:
  - Kevin created a series of charts that depict the winter weather data (high-low temp, snow cover from Rhinelander) and Horsehead Lake observations of ice off the lake. He stated that the ice off data is not complete and we still need to obtain observations from the residents.
  - Kevin sent out the Spring Newsletter and received two returned letters as undeliverable. One of the letters was to Aaron Becker which is a neighbor and Kevin was able to hand deliver. The other was a letter to Daniel Walters which was returned as "Forward Time Expired –

RETURN TO SENDER". The mailing addresses were obtained from the county tax rolls. Kevin had sent a letter last year to Daniel with a note to update his real estate tax address. Deb said that HLPRD is obligated to send notice to addresses on the tax rolls, we do not need to hunt people down.

- Kevin updated the UWSP Extension services Wisconsin Association of Lakes and Rivers district contacts for Horsehead Lake.
- Kids programs from the Chamber. It was decided that we will not provide this information to our residents.
  
- Treasurer:
  - Dave provided copies of the treasurer's report.
  - Dave provided copies of the proposed budget. Reduced insurance because worker's liability was less than estimated (line 6). Discussed attorney fees and decided to leave as is (line 7). Added the membership to Oneida Co. Lakes and Rivers Association (line 16). Discussed Committee Expenses line item and decided to zero out the line item for 21-22 budget (line 20) and add a line item under lake studies for any committee expenses associated with grant application with Onterra. Deb to check for permit on lake mowing in 2022 and determine if we need that as a line item. Dave will add the permit item if it is needed (line 26). Dave increased the aeration system maintenance by \$300 to \$1000 because he had a compressor fail over the winter. Plan is to buy a new compressor rather than repair. Discussed the need for fish stocking (line 30). Kevin question whether we stock only bluegill. It was decided that we propose an option at the annual meeting to obtain input from the residents. Dave plans to change the notation for option for bluegill and crappie. Move to approve budget with corrections as discussed by Kevin Collins, seconded by Deb Bursik, approved unanimously

Citizen's Input Opportunity:

- None

Business items

- Annual Meeting - Plan is to conduct an outdoor meeting at the Snowshoe Pavilion. Deb has reserved both the pavilion and the Sloan

Center. Deb will be bringing coffee and scones for the meeting. Deb had Zack Woick DNR to speak but the DNR is not allowing open meetings in 2021. She proposed a ZOOM conference call prior to the annual meeting with Zack. This was found acceptable. Dave asked if Zack could provide a pdf of the topic to discuss. Meeting notice to residents needs to be sent out before the end of July.

- Open Record Law and email - Kevin attended a presentation by UWSP Extension. One of the discussion points was email usage and Open Records. The question is do we need a separate email account to send and receive official records? Deb believes that there is not a lot of risk for requests for open records. Deb does not want a general email for the chair of HLP RD. Dave is thinking that he will create an email account associated with HLP RD as HLP RD TREASURER1 with subsequent treasurers be listed as TREASURER2.... The commissioners agreed to determine whether they want to create a separate email.
- Treasurer position duties- Dave created a treasurer's guideline for future treasurers. Discussion ensued of requirements for notifying commissioners of budget spending. Dave suggested that any expenses of over \$1000 that are not specified in the budget would have to be approved by the commissioners. The guideline will be revised by Dave for review at a future commissioner meeting (Nov?)
- Wisconsin Lakes donation - Dave asked if we would be willing to provide an additional donation of \$200 or other amount. All agreed that the organization provides valuable information to the HLP RD commissioners. It was agreed to spend \$200 as an additional donation.
- Aerator Maintenance – Dave will have his brother in law coming up the last week of July to replace diffusers in the lake. Dave would also like to replace fittings but that will not happen until next year. He also needs to order a new blower.
- Water Quality – Kevin was able to get out right after ice out. The results at that time was a secchi reading of 6ft which is good and a total phosphorous result of 53 ug/l which is just over the boundary between a mesotrophic and eutrophic lake level. In June, secchi observations were also 6 feet, but my July 1<sup>st</sup> measurements of the secchi was not much better than 4.25. Also performing quadrant testing of the 10 depth level at the request of Paul McGinley (UWSP). Deb stated that

the only thing we can do is stress maintaining a natural shoreline and minimize lawns and fertilizing.

- Weed survey – Reviewed the Onterra report. Discussed the changing map pattern of CLP which was extensive in 2017 and had a much smaller profile in 2021. Onterra also found what they believe was a sample of hybrid water milfoil which they sent to the DNR for DNA analysis.

Next meeting is August 14<sup>th</sup> after the annual meeting.

The meeting was adjourned at 11:34AM

Respectfully submitted,

Kevin Collins

Secretary

Horsehead Lake P&R District #1

Attachment 1 – Treasurers report

[..\treasurer\20210410 HLPRD Treasurers Report.pdf](#)

Attachment 2 – 20210410 HLPRD Comp. Plan Objectives and Goals

[..\Lake Studies\20210410 HLPRD CompPlan Management Plan Objectives & GoalsDJA.docx](#)