**Horsehead Lake Protection and Rehabilitation District #1**

**Commissioner Minutes as of 4/8/2023**

The Horsehead Lake Protection and Rehabilitation District (HLPRD) commissioner meeting was called to order by Chairman Deb Bursik at 10:17 AM.

Members present:

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| --- | --- |
| Chairperson: | Deb Bursik  |
| Treasurer: | David Averbeck |
| Secretary**:** | Absent |
| Town Board Commissioner: | Absent |
| County Board Commissioner: | Jim Winkler |
|  |  |

* This meeting was conducted virtually via Zoom. All referenced documents in the meeting notes can be found on the web shared storage Google Drive. You can request access to the files by contacting the HLPRD secretary and providing your email address.
* Deb Bursik, Dave Averbeck and Jim Winkler comprise the quorum necessary for a meeting. Laurie Barrett was not in attendance due to family emergency, Kevin Collins was asked to take notes for the meeting.
* Motion to approve the meeting agenda by Dave Averbeck, seconded by Deb Bursik, approved unanimously.
* Motion to approve the minutes of the November 19, 2023 commissioner meeting by Deb Bursik, seconded by Jim Winkler, approved unanimously.

Reports:

* Chairperson:
	+ Onterra Study – Status. HLPRD meeting with Onterra regarding the surveys conducted in summer of 2022 did not happened in January. HLPRD point – intercept study is planned to be completed by Onterra by end of April 2023.
	+ Weed harvesting- Deb contracted with a different vendor than last year, however, she indicated that HLPRD has worked with this vendor before. The vendor purchased a new weed harvester. Deb has the new contract. Posted to Google drive.
* Secretary:
	+ Nothing
* Treasurer:
* Dave provided that latest Treasurer’s balance sheet (attachment A). Significant spends during the period was for the existing aerator rebuild and running the aerator. Fair amount under budget because existing blower could be repaired rather than replaced.

Summary recap for fiscal period Nov 1 to March 31 report:

|  |  |
| --- | --- |
| Period Income | 14,230.75 |
| Period Expenditures | 5,990.89 |
| Assets | 42,890.96 |

* Jim made a motion to approve the current budget status, Deb second. Approved unanimously.

* + Citizen’s Input Opportunity:
* None

Business items

* + Aerator Status – Dave distributed the latest aerator committee report, (Attachment B). Existing system seems to be working satisfactory. Opening in the water is present. Planning on turning off the aerator system by end of April. Dave will be signing the approved grant documents next week. HLPRD 2nd aerator permit response to DNR questions will be sent out next week. WPS is planning on going to survey the site for installation of service and meter after the snow is gone. Next step is contracting with electrician. This requires a scope of work and bid process. This is a requirement of the grant. HLPRD is going with Wisc. Lake and Ponds but indicated that a bid process will needed as part of the grant requirements. Budget projections for aeration system is close to $70,000. The Surface Water Grant for $26,000. HLPRD will need to finance the remaining $44,000. HLPRD can obtain a loan at 5% for 5 years. So, we would be lower than the $17,000 per year. Deb added that once the WPS design is complete, she will complete the easement details with Paul Evert. Dave stated that he believes that WPS will place a meter box on the adjacent pole to the transformer. From there it would be the responsibility of the electrician to run a cable to the housing enclosure where the pumps will be located.
	+ Fish Stocking - Deb asked if the commissioners are in favor to do fish stocking. Dave is in favor. He felt that the second aerator project will go forward. Deb will so ahead with getting the permit and contacting the vendor (Gollon’s) to stock bluegill and crappie. Deb and Paul went ahead and purchased the adjacent outlot to their property. Deb suggested that the vendor can pull into the outlot to dispense the fish.
	+ AIS workshop - Workshop with Stephanie Boismenue, the AIS Coordinator from the Oneida County [Land & Water Conservation](https://www.co.oneida.wi.us/departments/lc) department on our lake is planned for the June 19th. Deb thanked Jim for the contact. She will notify the residents thru the newsletter in May and follow up with an email in June.
	+ Elections in 2023 – Deb announced that she will not run re-election. She has too many personal commitments that will not allow her to devote the necessary time.
	+ Reschedule July 1 commissioner meeting – Deb looking to reschedule the July 1 meeting due to personal conflicts. Looking to schedule the week before as a Zoom meeting. Deb will check with Laurie and send out an email of the date.
* Oneida County Board member
	+ Jim Winkler was at a workshop on wakeboard issues on lakes in Oneida and Vilas counties. Designed to look at wakeboard issues. The workshop is working on a draft of an ordinance template that you would work thru your town. The workshop has a grant to post guidelines on the information boards by your boat launches showing what boats are acceptable and what are not. Research show that wakeboard boats can do damage to shorelines and shallow lake bottoms. He has some information about this that he could provide for the newsletter. Dave asked if anyone from Lake Tomahawk board attended the workshop. Jim did not know.

The next commissioner meeting is TBD but will occur in late June or early July. The meeting was adjourned at 11:06am.

Respectfully submitted,

 Kevin Collins

 Horsehead Lake P&R District #1

Attachment A. Treasurer’s Report



